

Sigma Kappa Omega  
National Constitution  
&  
Bylaws

## **SIGMA KAPPA OMEGA CONSTITUTION**

### **ARTICLE I- Name**

The name of this organization shall be Sigma Kappa Omega Sorority Incorporated.

### **ARTICLE II- Purpose**

The purpose of this organization shall be:

- A. To unite its members in a bond of sincere sisterhood for the development of character and the promotion of social and intellectual culture.
- B. To strive for higher standards of achievement scholastically, socially, and spiritually.
- C. To make a constructive contribution to the community by encouraging the rights and obligations of good citizens and the support of worthwhile civic, social, and philanthropic projects.

### **ARTICLE III- Nondiscrimination**

This organization shall not discriminate based on age, race, color, religion, creed, national origin, ancestry, sexual preference, disability, veteran status, or political affiliation.

All female presenting students are welcome to rush Sigma Kappa Omega, and sisters who transition from female to male may continue their membership.

### **ARTICLE IV- Membership**

Section 1        Membership in this organization is open to all students, undergraduate and graduate.

Section 2        The sorority shall be comprised of active, inactive, alumnae, conditional, and Pearls.

### **ARTICLE V- Officers**

Section 1        The officers of this organization shall be President Advisor, President, Vice President, Treasurer, Secretary, and Parliamentarian.

Section 2        All officers shall be in good standing with their chapter, University, and the National sorority, and should have been active within the sorority for at least one semester after pledge ship.

Section 3        The officers of this chapter shall constitute the Executive Committee.

Section 4        Elections will be held at the end of each spring semester.

1. Each term of office shall be one academic year.

2. If an officer cannot fulfill her duties for the full year, a mid-term election will be held at the end of the fall semester.

## **ARTICLE VI- Amendments**

- Section 1 Prospective changes to the constitution, including addition, deletion, or revision shall be presented in writing to The National Board, with voting to take place twice per year, between academic semesters.
- Section 2 In order to make amendments to this constitution, there must be a 2/3 vote by voting members of The National Board. This will include one representative from each active chapter and one representative from each chapter of The Order. (Please look over  $\frac{2}{3}$  voting sheet for clarification on the voting process)
- Section 3 Updated copies of this document will be made available to the chapters immediately upon revision.

## **ARTICLE VII - The National Board**

- Section 1 The Sigma Kappa Omega National Board is the supreme governing body of all chapters.
- Clause 1 Each member of the National Board will hold a 1-year term beginning June-30. Nominations are accepted by voting members of The Order and chapter executive members at the second quarterly meeting of the year. Those chairs unopposed will be retained for another 1-year term. If the seat is vacated before the end of the term, nominations will be accepted through the end of the following quarterly meeting. All chairs must have candidates before opposing nominees will be accepted. Members must be present at the meeting to accept nomination. All voting will take place through electronic ballot
- Clause 2 The National Board will have the final say concerning chapter matters if need be.
- Section 2 The National Board will meet monthly at a time and place to be set by the board of directors.
- Section 3 Voting members will include:
1. The board of directors
  2. Two delegates from each university chapter who include the president of the chapter and a second member of the executive board.
  3. Active members of The Order
- Section 4 The board of directors will be made of the following:
1. The Chair of the Board will be the chief executive officer and official representative of the alumnae, responsible for presiding over meetings,

overseeing the general business and interests of the sorority, appoint special committees, and perform other duties as decided by The Order.

2. The Vice Chair of Service is responsible for philanthropic projects & fundraisers.

3. The Vice Chair of Sisterhood is responsible for ensuring that all chapters are fulfilling their sisterhood duties. They are the mediators when needed to solve any sisterhood related issues.

4. The Vice Chair of Social Events will be responsible for organizing & execution of social events amongst active and alumnae.

5. The Vice Chair of Finance maintains the bank accounts and financial records for The Order.

6. The Historian is responsible for maintaining membership rolls, contact information, family history, and a web presence.

7. The Secretary is responsible for taking minutes and updating the National Board members if absent from meetings.

8. Members At Large (MAL) also referred to as internal chapter advisors, represent assigned chapters and act as a link between The National Board and the individual chapters.

## BYLAWS OF SIGMA KAPPA OMEGA

### ARTICLE I- By Laws

The bylaws of this sorority shall supplement the constitution and not conflict with it. Each chapter may have additional bylaws that do not oppose or conflict with these national bylaws.

### ARTICLE II- Symbols

The symbols of this sorority shall be:

- Colors: Purple and Silver
- Mascot: Butterfly
- Flowers: Sterling Rose and Orchid
- Symbol: Star and Infinity
- Gem: Pearl
- Motto: Carpe Diem

### ARTICLE III- Membership

- Section 1 Any student in academic good standing as defined by chapter university regulations shall be eligible for membership, provided that such students meet campus regulations governing participation in student organizations and pay chapter dues.
- Section 2 Active members are students who have been initiated into the sorority. An active member has the right to vote, can participate in sorority functions and is entitled to hold office. An active member must attend all meetings and pay chapter dues. All sorority events are mandatory for an active member.
- Section 3 Inactive membership status may be granted to an active member by majority vote of the Executive Committee to those who are unable to fulfill the requirements of active membership. An inactive member shall have none of the obligations of membership, including paying dues, but shall be entitled to all privileges except those of making motions, voting, and holding office for their first inactive semester. Any following inactive semester, the member may be subject to financial obligations. Inactives must pay an entrance fee for any sorority events they wish to attend. Social chair, or the person in charge of the event, sets the entrance fee.
- Clause 1 To become an inactive member, a typed letter must be submitted to the Executive Committee by the second informal meeting of the semester.
- Clause 2 Members can only request to be inactive for a total of two semesters, which may not run consecutively.
- Clause 3 Members cannot go inactive the semester directly following their pledge semester.
- Section 4 Members will be granted alumna status immediately after participating in the alumna ceremony, and will then be eligible for membership in the Sigma Kappa

Omega Order alumnae organization.

- Clause 1 Alumna status is considered to be graduation or special circumstances to be voted on and approved by 2/3 of the chapter
- Clause 2 Members becoming alumna shall be in good standing with their chapter by meeting their percentage requirements and have no outstanding fines.
- Clause 3 Members requesting alumna status due to special circumstances shall present their letter to the chapter's executive board and The Order's board one month before the final meeting of the semester. If and only if approved by The Order's board, the letter must be presented to the chapter at the next formal meeting and must include a) the reason for the special circumstance alumna status and b) make note of the formal meeting date when the letter must be presented to the chapter.
- Clause 4 Clause 2 may be overridden by 2/3 vote of the chapter. A vote must be requested by the potential alumna in the letter they present to the executive board.
- Clause 5 If payment arrangements are necessary for outstanding fines, members must include a separate payment promissory note with their letter. A copy must go to the chapter treasurer, the Member-at-Large, and The Order's treasurer.
- Clause 6 Prior to the alumnae ceremony, a \$50 fee is due to The Order from the member to cover the alumna pin and attendance at either Infinity Weekend or Winter Retreat, depending on which events happen first.
- Clause 7 Members graduating who are not in good standing with the sorority will not be granted alumna status and will be disaffiliated from Sigma Kappa Omega upon graduation. These individuals will need to turn in any sorority paraphernalia including, but not limited to, sorority jacket, stitch shirts etc.
- Section 5 Pearls are students who are currently pledging the sorority. Pearls do not gain any of the privileges of active membership and are only responsible for paying the \$100 non-refundable dues. The pearls are on a 45 day trial period. At the end of the 45 days, the active membership will vote, by ballot, to see if the pearls will become active. Prior to voting, active members may hold discussion about prospective sisters if the chapter feels it is necessary.
- Section 6 Conditional members are students who have been initiated into the sorority and have requested and been approved for Conditional status. Conditional status in the Sorority may be requested by an active member when that member has a

full time internship more than 30 miles (or 1 hour) from the chapter university. The request shall be in writing and shall state the specific reason for requesting conditional status. To become effective, the member shall have paid active member dues for the current academic year. The request shall be approved by a majority vote of the chapter, with approval of the sponsor. Conditional status shall not be maintained for more than one semester. Conditional members may, at the discretion of the local chapter, attend Chapter meetings, events, participate in Ritual, participate in chapter fundraisers and service projects and attend chapter social functions. Conditional members shall not hold office, chair, propose candidates for membership, introduce business, vote on any matters, or act in the capacity of a big sister. The chapter cannot request or force a member to take Conditional status.

Section 7 Former members who have been disaffiliated should not be referred to as a sister publicly in any way, including but not limited to “line sister”, “big”, “little”, “family”, or using sorority/family symbols or chants. Former members who have been disaffiliated are not permitted at sorority events.

#### **ARTICLE IV- Membership Guidelines**

Section 1 The following statements are the guidelines for membership, which all members are responsible for maintaining. Lack thereof will result in repercussions by the Sanctions Committee.

1. Pearls must have a minimum of 18 months of enrollment remaining to qualify.
2. Pearls must have a 2.5 GPA, non-transfer/non-freshmen.
3. Members must maintain a 2.5 GPA.
4. Members must have desirable moral character.
5. Members must have a demeanor that will positively reflect the sorority.
6. Members must have a positive relationship with the other members.
7. All Pearls are required to participate in two study hours a week for the entire semester and are to be supervised by a member of the Executive Board or active member.
8. All members with GPAs below 2.7 are required to participate in two (2) study hours per week for the entire semester and are to be supervised by a member of the Executive Board.
9. Executive board members and pledge educators must maintain a 2.5 GPA.
10. All other GPA problems will be discussed and handled by active membership.

Section 2 All members must obtain 85% of points possible once the calendar is finalized.

Clause 1 An example of point distribution is as follows:

1. Meetings – 5 points
2. SKO Socials – 5 points
3. Fundraising & Philanthropy – 10 points
4. MGC Events & Socials with other organizations – 3 points
5. Sisterhood Retreat – 15 points
6. Optional Events/Bonus Points – 2 points
7. All Other Events – 3 points

- Clause 2            If any active members or pearls will be absent, they must submit an email to the secretary and the sorority account within 48 hours of the event explaining their absence. If an excuse is not submitted a fine will be instituted.
- Clause 3            In the case of an emergency, the member must clear the absence with the Secretary within one week of missing the event.
- Section 3           Excessive absences or tardiness will be brought before the Sanctions Committee, at which time they will decide on the repercussions.
- Section 4           Members may be placed on suspension by a majority vote of the Executive Committee for lack of meeting attendance, non-payment of chapter dues, not meeting grade requirements, violation of the chapter university's policy regarding hazing, or repeated violations of this Constitution.
- Clause 1            Members on suspension may initiate a written appeal to the Executive Committee within 30 days of the notice of suspension.
- Clause 2            Members placed on suspension will be stripped of active membership privileges.
- Section 5           Members may be expelled from the sorority by the Sanctions Committee for doing anything deemed inappropriate including but not limited to:
1. Drinking alcohol while wearing the letters Sigma Kappa Omega.
  2. Drinking alcohol out of a container with the letters Sigma Kappa Omega.
  3. Smoking in a public place while wearing the letters Sigma Kappa Omega.
  4. Drawing unwanted attention in a public place and/or at a sorority event.
  5. Not abiding by the social media contract.
- Section 6           Members will receive only one written warning from the Executive Committee prior to being sent to sanctions. Infraction Write-ups can be for anything that violates any part of the constitution or ByLaws, new member policy, or for any of the actions that the Sanctions Committee deems inappropriate. At the time of the third Infraction Write-Up, a member will be suspended from the organization, effective immediately. The Sanctions Committee, who will be advised by the Vice President, will set the terms of the suspension.
- Clause 1            Some offenses will be deemed worthy of being immediately sent to Sanctions.
- Clause 2            Please refer to the Sanctions Infractions Guide for further clarification

- Section 7 A  $\frac{2}{3}$  vote of the members present at any meeting (see Article VIII - Meetings) shall be required to sustain the charges against a member named in a case of expulsion.
- Section 8 Upon expulsion from the sorority, a member can make an appeal to the Executive Committee. Upon a unanimous vote of the Executive Committee, the member can be expelled but can still appeal to the membership. Upon a  $\frac{2}{3}$  vote by membership, the member will be reinstated.
- Clause 1 Members have 1 week from date expelled to appeal to the Executive Committee.
- Section 9 The President has the option of sending a member to the Sanctions Committee.
- Section 10 Members desiring to resign from the organization shall submit a resignation letter to the secretary via email with copies sent to The National Board and the chapter email; the secretary will present the letter to the Executive Committee for action.
- Section 11 Any member who resigns and/or is expelled from the organization shall return all Sigma Kappa Omega related items including but not limited to officer and/or member notebooks, letters, chapter stitch shirts, and family gifts.
- Clause 1 Chapters must notify the National Board within 24 hours about any individuals no longer a part of Sigma Kappa Omega.
- Section 12 If a member is not enrolled and has not been honorably separated from chapter university; they will be automatically removed from membership.
- Clause 1 Individuals wanting to be reinstated have 2 semesters to make the request.
- Clause 2 Individuals must complete a paper process prior to reinstatement.

#### **ARTICLE V- Sanctions Committee**

- Section 1 At the beginning of each semester, the Vice President will appoint 2-4 active members to the Sanctions Committee, with the understanding that the Parliamentarian will hold a position. The total number of voting members should be 3 or 5.
- Clause 1 The members selected for the Sanctions Committee cannot currently hold an office within the sorority.
- Clause 2 The members asked to join are not to reveal their position on the Sanctions Committee to anyone else in the sorority.

- Clause 3            Punishments of failure to follow the rules of the Constitution are to be determined by the Sanctions Committee on a case-by-case basis.
- Clause 4            Members who are present during a sanctions meeting must sign a confidentiality agreement
- Section 2            When membership does not allow, the Executive Committee will act as the members of the Sanctions Committee.
- Section 3            If a member of the Sanctions Committee is called before Sanctions, the President will take her place during the hearing.

**ARTICLE VI- Dues**

- Section 1            Chapter dues must be a minimum of \$100.00 per semester plus insurance fees for active, conditional & pearls. Chapter dues will be voted by the chapter and require a  $\frac{2}{3}$  vote.
  - Clause 1            Members are solely responsible for the payment of their dues each semester.
- Section 2            One stitch shirt per semester is required of all members. Each chapter will be required to have a set date for stitch shirts to be received prior to each semester ending. Other costs may include but are not limited to Secret Sigma, Big/Little gift exchanges, Big/Little paddles etc.
- Section 3            Dues may be paid in installments, as decided by the Treasurer at the beginning of the semester. If on a payment plan, the payment plan sheet will get filled out by the member and filed. If late on payment, a fine can be instituted.
  - Clause 1            Fines will be voted on and written in chapter bylaws with  $\frac{2}{3}$  vote of membership.
- Section 4            Members shall be placed on suspension by the chapter if full payment of dues owed to the chapter is not received within 30 days after the payment was due.
- Section 5            Pearls are required to pay the \$100 pledge fee by the pledge retreat and the other \$100 paid off before initiation. If at the time of initiation, a Pearl has not paid the amount owed in full, the Pearl will not be initiated.

**ARTICLE VII- Wearing Letters**

- Section 1            Stitch shirts are to be worn by actives on campus on Mondays.
- Section 2            Event shirts are to be worn by all members on campus on Thursdays.
- Section 3            The President and/or the chair in charge of an event can mandate which sorority shirt must be worn at said event.

- Section 4 During Rush Week, letters must be worn at all events except interview night.
- Section 5 Not wearing shirts on designated days could result in a warning by the Sanctions Committee. Repeated offenses could result in a fine.
- Section 6 Stitch letters or sorority insignia may not be worn in/at places that attract unwanted attention.

#### **ARTICLE VIII- Meetings**

- Section 1 Quorum for this organization shall be 2/3 of active members. To conduct business, quorum must be met at the meeting. A majority of the total voting membership must be present for all elections.
- Section 2 Motions dealing with amendments to this Constitution and the removal of officers will require 2/3 vote of the total voting membership. All other motions will require a simple majority vote of the quorum to pass.
- Section 3 The Constitution of this organization shall be the supreme authority in parliamentary procedure at all meetings. The bylaws of this organization shall be the next highest authority.
- Section 4 Meetings are held once a week during long semesters, with the exception of holidays.
- Section 5 The Chapter President may call special meetings.
- Clause 1 Members must be notified at least 24 hours before a special meeting.
- Clause 2 Members will be notified of special meetings by telephone. Members must also be notified of business items to be discussed.
- Section 6 The first and third meetings of every month are designated as formal meetings. Any other meetings are designated as informal meetings.
- Section 7 The attire for formal meetings is as followed:
1. Prohibited items include shorts, blue jeans, skirts shorter than fingertips, t-shirts that are not fitted, shirts that expose midriff and/or bra straps.
  2. Members should look presentable at these meetings, as visitors might be present.
  3. Members are required to wear their active pin to each formal meeting.
- Clause 1 There is no dress code for informal meetings though all members are encouraged to look presentable.
- Section 8 The rules for the meetings are as follows:
1. Cell phones need to be on silent. No texting or calls in the middle of the meetings.

2. No food during the meeting. Please do not eat during the meeting.
3. Try to stay on topic during the meeting and not get sidetracked off the agenda.
4. Do not interrupt the person that is speaking at the moment.
5. There needs to be only professional and appropriate language at formal meetings.

- Section 9            In the event of an excused meeting absence, a member can designate a proxy vote.
- Section 10          Meetings are to begin with verbal recitation of the oath: "We, the members of Sigma Kappa Omega, promise to keep secret and sacred all of our proceedings."
- Section 11          All Ceremonies are to be viewed as mandatory meetings. All ceremonies must have quorum in order to commence. All ceremonies will begin promptly at 8:01 p.m. Any member not present and/or in designated position will be denied entry and subject to repercussion designated by the chapter.

**Article IX- Election of Officers**

- Section 1            Active members will nominate prospective officers, including themselves, one week prior to the formal meeting at which the elections will be held. Elections are held in the spring semester.
- Section 2            Only those who have been active members of the chapter for at least one semester and have been a chair for at least a semester shall be eligible to be officers, unless membership does not allow.
- Section 3            Their term of office shall begin the last formal meeting of the semester in which members will retrieve executive committee binders. Officers elected in the spring will be in term for a full year. If there has to be a fall election for officers due to low membership or graduation, those newly elected officers will only hold office until the spring election.
- Section 4            No member shall hold more than one office at a time, unless membership is too low or in special circumstances.
- Section 5            Election of officers shall be by ballot with candidates absent from the room. If there is a single nominee for an office then the vote may be conducted by voice.
- Clause 1            In the event of a tie in the election of an officer a revote must happen before a drawing. The MAL or a National Board Member must be present in the event of a drawing.
- Clause 2            If there is a single nominee running unopposed, then a 2/3 of membership must approve them for office. If the nominee is not approved, further nominations must take place until the position is filled and approved.
- Clause 3            Voting members must be active members during the semester the vote is taking place.

- Section 6 A vacancy in the office of President shall be filled by the Vice President. A vacancy in all other offices shall be filled by a vote of the membership.
- Section 7 Officers may only serve in the same position for no more than 4 semesters.
- Clause 1 If there are no other qualified candidates, Section 7 can be overruled by a 2/3 vote of total membership.
- Clause 2 Section 7 does not automatically allow current officers to stay in their position. Officers will still have to be re-nominated and elected into their positions.
- Section 8 Officers will attend Winter Retreat and Incoming officers will attend Infinity Weekend each summer. Attendance is mandatory.
- Clause 1 Any executive member who does not attend a mandatory National event must have an approved replacement. If the absence and the replacement are not approved by the National Board, a \$200 fine (per person) will be applied to the chapter. The chapter will collect fines at their discretion and submit them to The National Board.
- Clause 2 Executive board members not able to attend any of these events must submit an email to the National Board at least 1 week prior to the event.

**ARTICLE X- Officers**

- Section 1 It shall be the duty of all elected and appointed officers of Sigma Kappa Omega to perform *all* duties to the best of their abilities to obey and uphold the constitution and principles of Sigma Kappa Omega.
- Section 2 The Executive Board Advisor will automatically assume the role after their year as President. The Executive Board Advisor shall mentor and guide the Executive Board, and shall also be responsible for maintaining alumnae affairs and handling alumnae activities. The Executive Board Advisor shall be a non-voting member of the executive board, except in the case of a tie.
- Clause 1 In the event the previous president is not able to assume the role, any member who has served on the executive board for at least 2 semesters will be eligible and will be voted in only if the chapter feels the need to fill this position.
- Section 3 The President should serve their term in their sophomore or junior year, automatically moving to the role of Executive board Advisor as a senior. The President shall preside over all meetings and may call special meetings. The President enforces all sorority regulations.
- Section 4 The Vice President shall preside in the absence of the President and shall

succeed to that position if it becomes vacant. At the beginning of each semester, the Vice President also appoints the members and will serve as the unbiased, non-voting head of the Sanctions Committee.

Section 5 The Treasurer shall be responsible for maintenance of chapter financial records, disbursement of chapter funds and collection of chapter dues. It is the responsibility of the Treasurer to prepare a semester budget at the beginning of each semester. At the end of the term, the advisor shall review the chapter records.

Clause 1 Treasurer must present a budget breakdown for all active members, to be explained during the first meeting of each semester and all active members should be given a copy to sign by the second meeting of the semester.

Section 6 The Secretary shall be responsible for the recording as well as providing absent members with a copy of meeting minutes. The Secretary also is responsible for recording attendance of members and assembling a chapter contact sheet.

Section 7 The Parliamentarian shall be responsible for establishing structure by but not limited to keeping order at meetings and enforcing overall constitution. Parliamentary procedure shall be used in all regular meetings as prescribed by Robert's Rules of Order . The Parliamentarian shall also hold a position on the Sanctions Committee.

Section 8 Each officer will advise at least one chair, and each chair shall be advised by at least one member of the executive board.

#### **ARTICLE XI- Removal of Officers**

Section 1 Any officer may be removed from office for misconduct or for not fulfilling the duties outlined in this Constitution. Charges must be submitted in writing to the Sanctions Committee.

Clause 1 Officers in question will not be allowed to participate in the investigation.

Section 2 All charges shall be investigated by the Sanctions Committee and following the investigation, the Executive Committee shall present the charges to the membership.

Section 3 The officer subject to removal shall have the right to present her case to the members at the meeting in which the voting for removal takes place.

Clause 1 The MAL or National Board member will need to be present for the meeting.

Section 4 A 2/3 vote of the active membership shall remove an officer from office. Members being voted on to be removed from office should not be present for the entire voting process, including reading of the results. All elections under this Article shall be done by a secret ballot and each vote must be read aloud by the President while the MAL/National Board member oversees the process.

Clause 1 If the MAL/ National board member cannot be physically present, the parliamentarian will oversee the voting process..

Section 5 There is only one appeal process for removal of office. The Advisor will hear the case and make a final decision.

#### **ARTICLE XII- Committees**

Section 1 The position of Area Facilitator will have priority placement. If membership is inadequate the committee chairs will be filled as membership allows. Each committee will be assigned to a generalized area and supervised by an Area Facilitator. The Area Facilitator positions will be voted on before chair positions can be filled by membership at the end of the spring semester and will be held for the full calendar year. The Area Facilitator is to report on their corresponding committee during all meetings. The Area Facilitator will be directly advised by a designated executive board member. Generalized areas and assignments are as follows:

- i. Social Area; Advised by Vice President
  - a. Sisterhood
  - b. Public Relations
- ii. Service Area; Advised by Treasurer/Parliamentarian
  - a. Fundraising
  - b. Philanthropy
  - c. Sober Sigma (Direct advisor is Parliamentarian)
- iii. New Member; Advised by President
  - a. Pledge Educator
  - b. Rush Chair

Section 2 Chair positions will be voted on by membership at the end of the fall semester and will be held for the full calendar year. The committee chairs are to be active members.

Clause 1 All grades must be submitted to the chair every semester to assure eligibility for committee members

Section 3 Area Facilitators and Committee chairs hold only the same power as an active member, and are not a part of the Executive Committee. They are not to attend Executive meetings unless they have matters of discussion regarding said area or committee. They are not to be present at any part of the Executive meeting other than when they are discussing the business regarding their Area or committee.

Section 4            Committee chairs hold only the same power as an active member, and are not a part of the Executive Committee.

Section 5            With the exception of Fundraising/Philanthropy, no member shall hold an office and a chair position at one time, unless membership is too low or in special circumstances.

Section 6            Outline of Chairs:

1. Rush Chair is responsible for planning 4 events during Rush Week and Bid Day, as well as the promoting of the informational meetings and events. Rush events will be held daily for four consecutive days. Bids will be issued on the 5<sup>th</sup> day after chapter vote. Event order is as follows;

Day 1: Meet and Greet; prospective new member required to arrive with the following items;

- i. Completed Application
- ii. Head Shot
- iii. Letter of Recommendation
- iv. Current Transcript and/or High School Transcript

Day 2: Large Group Mixer

Day 3: Small Groups

Day 4: Interviews

Day 5: Bid Day

2. Fundraising/Philanthropy Chairs are responsible for planning a fundraising and philanthropic event for each month of the semester. The newly initiated class is responsible for serving on this committee.
3. Sisterhood is responsible for planning the other events on the calendar. This includes but is not limited to: Sisterhoods, Socials, Sisterhood Retreat and Butterfly Banquet/Formal.
4. Pledge Educator (also known as Pearl Master) is responsible for leading the Pearls through the pledge period. All PMs must have completed at least one full semester as an active prior to taking on the role.

Section 7            All committee members will be assigned by the executive board based on interest form for response and seniority.

#### **ARTICLE XIII- Faculty Advisor**

Section 1            Faculty advisors are University staff members and will handle any external affairs relating to the university..

Section 2            The faculty advisor will have the position until they resign or can no longer fulfill the duties.

- Section 3        The faculty advisor shall be selected by the Executive Board and voted on by  $\frac{2}{3}$  membership.
- Section 4        The faculty advisor shall have an open invitation to all sorority meetings and events.
- Section 5        At the end of the semester, the advisor shall review the sorority account with the Treasurer and the President.

**ARTICLE XIV- Special Circumstances**

- Section 1        Special circumstances include emergency situations, low membership, or a decision of majority vote by active membership.

**ARTICLE XV- Amendments**

- Section 1        Prospective changes to the constitution, including addition, deletion, or revision shall be presented in writing to The National Board, with voting to take place twice per year, between academic semesters.
- Section 2        In order to make amendments to this constitution, there must be a  $\frac{2}{3}$  vote by voting members of The National Board. This will include one representative from each active chapter and one representative from each chapter of The Order.
- Section 3        Updated copies of this document will be made available to the chapters immediately upon revision.

*Updated August 2020*

I, \_\_\_\_\_, have received and read the Constitution and By Laws of Sigma Kappa Omega. I will honor and respect the organization and the members as outlined therein.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Chapter

\_\_\_\_\_  
Date